



**Town of Morinville**  
**Regular Meeting of Council**

**Tuesday, March 28, 2023, 4:00 p.m.**  
**Council Chambers**  
**Morinville Civic Hall**

**Members Present:** Mayor S. Boersma  
Deputy Mayor S. Richardson  
Councillor J. Anheliger  
Councillor R. Balanko  
Councillor S. Dafoe  
Councillor M. St. Denis  
Councillor R. White

**Staff Present:** N. Narayan, CAO  
S. Edwards, General Manager, Community & Infrastructure Services  
M. Hay, General Manager, Administrative Services  
J. Betteridge, Manager, Infrastructure Services  
B. Boddez, Fire Chief / Manager, Community Safety Services  
T. Auer, Manager, Planning & Economic Development  
T. Dalzell-Heise, Manager, Communications & Legislative Services  
T. Nosko, Manager, Financial Services  
J. Potocnik, Acting Manager, Community Services  
T. Pretzlaw, Manager, Human Resources  
W. Norton, Supervisor, Enforcement Services  
A. Gupta, Development Planner  
S. Davis, Legislative Consultant  
R. Gilbert, Municipal Intern

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**1. Call to Order**

Mayor S. Boersma called the meeting to order at 4:00 p.m. and acknowledged that Town Council meets on Treaty 6 Territory, traditional land of the Cree, Dene, Stony Nakota Sioux, Saulteaux and Ojibwe First Nations and Metis people.

**2. Adoption of Agenda**

**2.1 Notice of Identified Meal break: 6:30 - 7:00 pm**

Mayor S. Boersma provided notice of an identified meal break between 6:30 and 7:00 p.m.

**2.2 Adoption / Additional Items**

Addition of Closed Session Matter:

**9. Closed Session**

**9.1 Human Resources Matter**

FOIP s. 17 & 21

**85/2023**

**Moved by R. White**

That Council approves the agenda as amended.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**2.3 Consent Agenda**

**86/2023**

**Moved by R. Balanko**

That Council approves the following items as recommended on the Consent Agenda:

- 3.1 Adoption of Minutes, March 14, 2023, Regular Meeting of Council

**3. Adoption of Minutes**

**3.1 March 14, 2023, Regular Meeting of Council**

Approved on Consent Agenda;

That Council approves the March 14, 2023, Regular Meeting of Council minutes.

**4. Protocol Items**

Mayor S. Boersma highlighted:

- The United Nations Educational, Scientific and Cultural Organization declared March 21st World Poetry Day;
- March is Fraud Prevention Month;
- On April 1st the free Landrex 80's & 90's Ice Skating Party will take place at the Morinville Leisure Centre;
- April 9th is Easter Sunday.

**5. Presentations**

**5.1 Public Presentations**

**5.1.1 M. Steele**

M. Steele, a resident of Morinville, made a presentation on her concerns related to the Off-Highway Vehicle Pilot Program and answered Council's questions. (Written comments Attached)

**6. Business**

**6.1 Bylaws**

**6.1.1 Bylaw No. 11/2023 – Champagne District Area Structure Plan Amendment, Bylaw 9/2006, as amended.**

A. Gupta, Development Planner, made a PowerPoint presentation (Attached to Agenda).

T. J. Auer, Manager, Planning and Economic Development, answered Council's questions.

**87/2023**

**Moved by R. Balanko**

That Council approve 1<sup>st</sup> Reading of Bylaw No. 11/2023.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

6.1.2 Bylaw No. 12/2023 – Land Use Bylaw Amendment (Village Champlain Stage II Residential District Amendment)

A. Gupta, Development Planner, made a PowerPoint presentation (Attached to Agenda).

A. Gupta and T. J. Auer, Manager, Planning and Economic Development, answered Council's questions.

**88/2023**

**Moved by R. White**

That Council approve 1<sup>st</sup> Reading of Bylaw No. 12/2023, a bylaw to amend Land Use Bylaw No. 3/2012 to amend the Village Champlain Stage II Residential (R-VC2) District.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

6.1.3 Repeal of Bylaw No. 28/2003 Municipal Engineering Standards

J. Betteridge, Manager of Infrastructure Services, made a verbal presentation and answered Council's questions.

**89/2023**

**Moved by S. Dafoe**

That Council approve 1<sup>st</sup> Reading for Bylaw No. 13/2023, a bylaw to repeal Bylaw No. 28/2003 Municipal Engineering Standards and all amendments.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

6.1.4 Residential Assessment Sub-Class Bylaw No. 10/23

T. Nosko, Manager of Financial Services, made a verbal presentation and answered Council's questions.

**90/2023**

**Moved by M. St. Denis**

That Council approve 1<sup>st</sup> Reading of Residential Assessment Sub-Class Bylaw No. 10/2023.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

6.1.5 Operating Borrowing Bylaw No. 6/2023

T. Nosko, Manager of Financial Services, made a verbal presentation and answered Council's questions.

**91/2023**

**Moved by S. Dafoe**

That Council approve 2<sup>nd</sup> Reading of Operating Borrowing Bylaw No. 6/2023.

**Amendment:**

**92/2023**

**Moved by R. White**

That Council amends the preceding motion as follows:

That s. 4.2 of Operating Borrowing Bylaw No. 6/2023 :

- The total amount borrowed shall not exceed \$2,000,000 outstanding at any one time.

Amended by replacing the sum of \$2,000,000 with the sum of \$1,500,000

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**93/2023**

**Moved by S. Dafoe**

That Council approve 2<sup>nd</sup> Reading of Operating Borrowing Bylaw No. 6/2023, as amended.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**94/2023**

**Moved by J. Anheliger**

That Council approve 3<sup>rd</sup> Reading of Operating Borrowing Bylaw No. 6/2023, as amended.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

6.1.6 Community Services Advisory Committee Bylaw No. 9/2023

J. Potocnik, Manager of Community Services, made a verbal presentation.

**95/2023**

**Moved by S. Dafoe**

That Council approve 2<sup>nd</sup> Reading of Community Services Advisory Committee Bylaw No. 9/2023 with the following amendment:

The removal of paragraph 10.0 Review.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**96/2023**

**Moved by R. Balanko**

That Council approves 3<sup>rd</sup> Reading of Community Services Advisory Committee Bylaw No. 9/2023, as amended.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**6.2 New Business**

**6.2.1 Community Services Advisory Committee Mandate Letter**

J. Potocnik, Manager, Community Services, made a verbal presentation.

**97/2023**

**Moved by S. Dafoe**

That Council approves the Community Services Advisory Committee Draft Mandate letter, as amended.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**98/2023**

**Moved by R. Balanko**

That Council provides the Community Services Advisory Committee with a finalized Mandate Letter for 2023.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

6.2.2 Off-Highway Vehicle Pilot Program

S. Edwards, General Manager, Community and Infrastructure Services, provided a verbal overview.

W. Norton, Supervisor of Enforcement Services, made a PowerPoint presentation (Attached to Agenda).

S. Edwards, T. Dalzell-Heise, Manager, Communications and Legislative Services, and W. Norton answered Council's questions.

Councillor R. White read out an email received from the Town of Legal.

S. Edwards, W. Norton and T. Dalzell-Heise further answered Council's questions.

**98/2023**

**Moved by R. White**

That Council accepts the proposed Off-Highway Vehicle pilot project recommendation to defer the timing of the presentation to coincide with the 2024 Budget deliberations as a business case submission.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

Council recessed at 6:32 pm.

Council reconvened at 7:02 pm

6.2.3 2023-2024 R.C.M.P. Detachment Priorities

B. Boddez, Fire Chief/Manager, Community Safety Services, made a verbal presentation.

T. Dalzell-Heise, Manager, Communications and Legislative Services, answered Council's questions.



**99/2023**

**Moved by R. Balanko**

That Council approve the policing priorities noted in the 2023-2024 R.C.M.P. Detachment Priorities report and send a letter outlining Morinville's policing priorities to Staff Sargent Palfy by the end of March 2023.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**100/2023**

**Moved by S. Dafoe**

That Council direct Administration to implement a series of social media posts and internal TV screen messaging that aligns with the community safety/RCMP priorities.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

6.2.4 Council & CAO Personality Profile

N. Narayan, Chief Administrative Officer, introduced the report.

T. Pretzlaw, Manager of Human Resource Services, made a verbal presentation.

**101/2023**

**Moved by S. Dafoe**

That Council accept the Council and CAO Personality Profile report as information.

For (7): S. Boersma, R. White, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

**Carried (7 to 0)**

**6.3 Policy**

**6.3.1 Budget Principles and Guidelines (CP182-2022) Amendment**

T. Nosko made a verbal presentation.

**102/2023**

**Moved by R. Balanko**

That Council approve the Budget Principle and Guidelines Policy as amended.

For (6): S. Boersma, J. Anheliger, R. Balanko, S. Dafoe, S. Richardson, and M. St. Denis

Against (1): R. White

**Carried (6 to 1)**

**7. Council Correspondence**

There was no Council Correspondence.

**8. Notices of Motion**

Councillor R. Balanko provided notice of the following motion to be made at the April 11<sup>th</sup>, 2023, Regular Meeting of Council:

**Motion:** That Administration bring forward the Morinville Sponsorship Policy and the Community Grant Policy to the May 9, 2023, meeting of Council for discussion and recommendation.

**9. Closed Session**

**103/2023**

**Moved by R. Balanko**

That Council move into Closed Session at 7:30 p.m. pursuant to s. 17 and 24 of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, Ch. F.25

**Carried**

**9.1 Human Resources Matter**

The following persons and/or members of Administration were present for the Closed Session provide information and/or administrative assistance:

N. Narayan, Chief Administrative Officer  
S. Davis, Legislative Consultant

N. Narayan answered Council's questions.

**9.2 Return to Open Session**

**104/2023**

**Moved: R. Balanko**

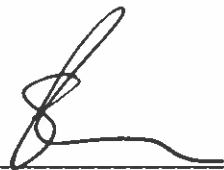
That Council move back into Open Session at 7:40 pm.

Result: Carried

**10. Business Arising from Closed Session**

**11. Adjournment**

The meeting adjourned at 7:43 pm



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Mayor



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Recording Secretary

May 9<sup>th</sup>, 2023

Date Approved by Council